



# MANUAL PENGGUNA

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## PENDAFTARAN PERSONEL BINAAN – PERMOHONAN SARINGAN MAKLUMAT IMM13P

ID MAJIKAN KONTRAKTOR



# ISI KANDUNGAN

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[2.4.1 PERMOHONAN SARINGAN MAKLUMAT IMM13P](#)

03-07

[2.4.2 SEMAKAN SARINGAN MAKLUMAT IMM13](#)

08-11



# MANUAL PENGGUNA

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## PENDAFTARAN PERSONEL BINAAN PERMOHONAN SARINGAN MAKLUMAT IMM13P


ID MAJIKAN - KONTRAKTOR

Versi 1.0



Log masuk ke akaun CIDB anda

 ID pengguna

 **Kata laluan diperlukan.**  
Kata laluan

Ingat Kata laluan

**Log Masuk**

**Kontraktor Berdaftar**

- Ada ID pengguna, dapatkan kata laluan CIMS anda
- Tiada ID pengguna atau cipta ID pengguna baru

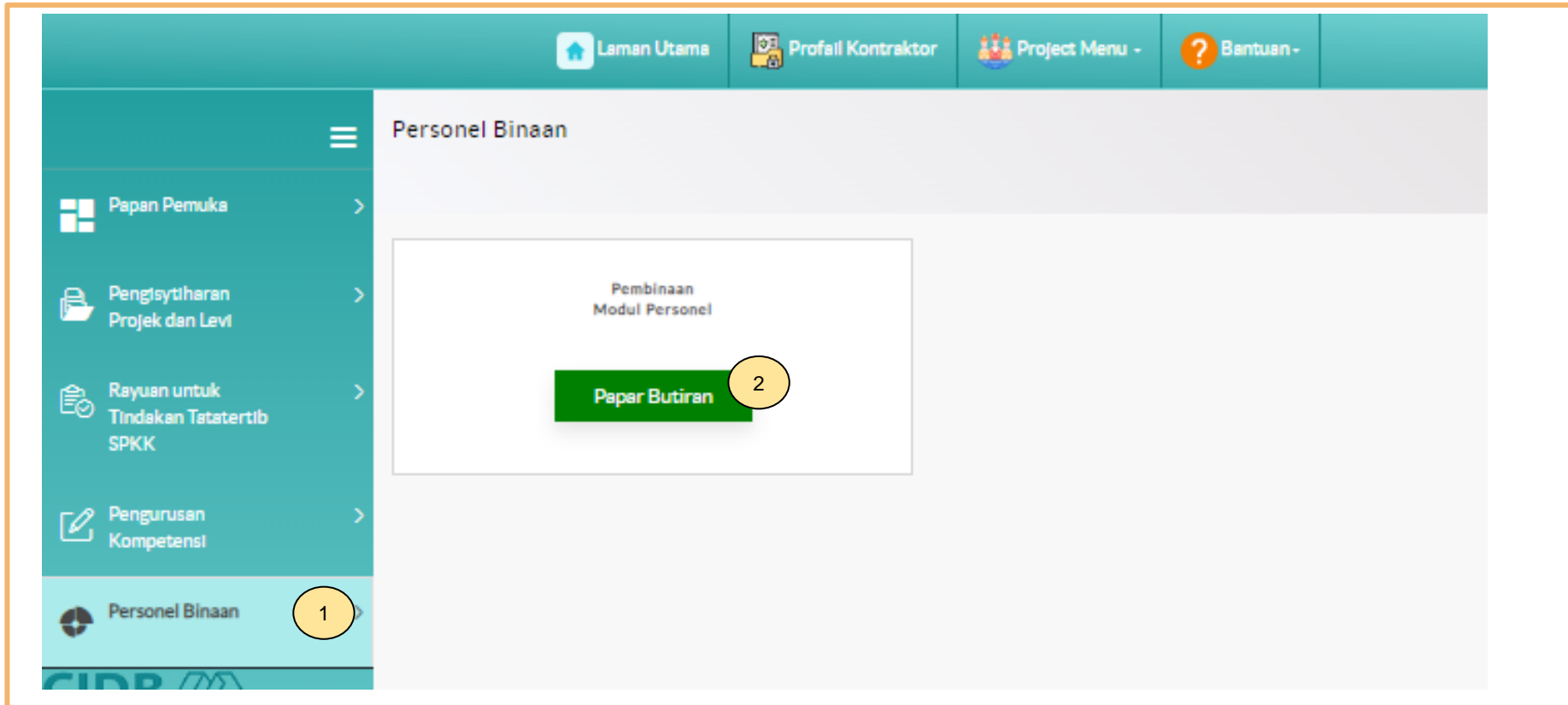
**Daftar Baru**

- Untuk kontraktor baru / Personel binaan baru / Penyelia latihan baru / Pelatih baru dan lain-lain
- Tidak menerima emel Pengaktifan? **New!**

[Lupa ID pengguna? / Lupa kata laluan?](#)

**NOTA:**

1. Layari laman sesawang Sistem CIMS CIDB > <https://cims.cidb.gov.my/smis/regcontractor/index.vbhtml>
2. Masukkan **ID Pegawai** dan **Kata Laluan**.
3. Klik **“Log Masuk”**.



1. Klik **“Personel Binaan”**.
2. Klik **“Papar Butiran”** di menu **“Pembinaan Modul Personel”**.

The screenshot displays the CIDB Malaysia portal interface. At the top, there is a navigation bar with a user profile icon, a redacted name, and a menu with the following items: Home, Butiran peribadi (highlighted with a yellow circle containing the number 1), Kad Personel, Insurans Personel, Pekerja Asing, Ekspatriat, and Portal Kerja. Below the navigation bar, the main content area is titled "Butiran peribadi" and contains seven dashboard cards, each with a "View Details" link. The cards are: BUTIRAN PERSONEL TEMPATAN (blue), BUTIRAN PERSONEL ASING (green), DAFTAR PEKERJA ASING 434 (orange), PERMOHONAN IMM13P (green, with a yellow circle containing the number 2 over its "View Details" link), TAMBAH PERSONEL BINAAN TEMPATAN (red), PUSH EXISTING PB FOREIGN WORKERS DETAILS (green), and PERMOHONAN KEBENARAN KHAS (orange). The CIDB MALAYSIA logo is located in the bottom left corner of the dashboard area.

1. Klik **Butiran peribadi**.
2. Klik **“View Details”** pada menu **Permohonan IMM13P**.

## Create IMM13P Personnel Detail List

No Pendaftaran Syarikat: \_\_\_\_\_ Nama Syarikat: \_\_\_\_\_

1 New Registration

2

Sila klik butang padam untuk keluaran d

#	Personal Details
	Person Id
5	

### New IMM13P Construction Personnel Application

Please fill in Personal detail

Maklumat yang bertanda (\*) adalah mandatory

**IMM13P Document No \***  
Fill in numbers without slash (/) or dash (-)

**Name \***  
Name must be the same as on IMM13P Pass

**D.O.B \***

**Additional Information**

**Gender \***

**Marital Status \***

**Race \***

**Processing Branch \***

**Personnel Photo**

1. File must be in passport size and not be more than 2MB.  
2. Picture must be in colour, clear and not hindered by any object (JPEG).

**Upload IMM13P Document**

File size should not be more than 2Mb.

**Pass Duration**

**Start date \***

**End date \***

I hereby agreed to the [terms & conditions](#).

3

4 Save & Submit

Clear

Close

Apply

1. Klik **"New Registration"**.
2. Lengkapi permohonan.
3. Klik (/) pada terma dan syarat.
4. Klik **"Save & Submit"**.
5. Senarai permohonan akan dipaparkan pada jadual diatas dengan status **"Pending for Approval"**.



# MANUAL PENGGUNA

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## PENDAFTARAN PERSONEL BINAAN SEMAKAN SARINGAN MAKLUMAT IMM13P

ID MAJIKAN - KONTRAKTOR

Versi 1.0





The screenshot displays the CIDB Malaysia portal interface. At the top, there is a navigation bar with a user profile icon, a blacked-out name, and a menu with the following items: Home, Butiran peribadi (highlighted with a yellow circle containing the number 1), Kad Personel, Insurans Personel, Pekerja Asing, Ekspatriat, and Portal Kerja. Below the navigation bar, the main content area is titled "Butiran peribadi" and contains seven dashboard cards. The cards are: "BUTIRAN PERSONEL TEMPATAN" (blue), "BUTIRAN PERSONEL ASING" (green), "DAFTAR PEKERJA ASING" (orange) with a count of 434, "PERMOHONAN IMM13P" (green, highlighted with a yellow circle containing the number 2), "TAMBAH PERSONEL BINAAN TEMPATAN" (red), "PUSH EXISTING PB FOREIGN WORKERS DETAILS" (green), and "PERMOHONAN KEBENARAN KHAS" (orange). Each card includes a "View Details" link at the bottom. The CIDB MALAYSIA logo is located in the bottom left corner of the dashboard area.

1. Klik **“Butiran peribadi”**
2. Klik **“View Details”** pada menu **“Permohonan IMM13P”**

## Create IMM13P Personnel Detail List

No Pendaftaran Syarikat :

Nama Syarikat :

New Registration

Sila klik butang padam untuk keluarkan dari senarai

#	Personal Details			
	Person Id	Person Name	Submission	Status
	IP1209119073	DELWIN BIN IBING	15/07/2023	Personnel Application Approved
	IP1209121580	MOHD NORSADIN BIN MOHD MARALIM	20/07/2023	Personnel Application Rejected
	IP1209113946	JOKSON B JUMDAIL	20/07/2023	Personnel Application Rejected
				Total : 3

Apply

1. Status pada sistem akan berubah kepada **“Personnel Application Approved”** jika lulus.
2. Klik **“Apply”** bagi meneruskan permohonan pendaftaran personel binaan. Rujuk Manual Pengguna Permohonan Baru Pendaftaran Personel Binaan.

**-TAMAT-**