

CONTINUOUS CONTRACTOR DEVELOPMENT PROGRAMME (CCD)

CCD*
15
POINT/COURSE

*DUE TO TERMS AND CONDITION APPLIED

Certified By:



PROGRAM :

CRITICAL THINKING SKILLS FOR BETTER DECISION MAKING AT THE WORK PLACE

SUMMARY PROGRAM:

Smart organizations need smart thinking people. For an organization to grow and flourish and move beyond the operational barriers to creativity, innovation and change, people must transform and breakthrough in their thinking abilities. This course provides that breakthrough and challenges the old paradigm and helps managers and executives to truly break out of the box...a breakthrough thinking in action!

This program provides the techniques of effective decision-making skills through critical and creative thinking, which can be enhanced and improved through attention, practice and use of various critical and creative tools. This program should be able to help managerial personnel in enhancing their creative and critical thinking skills for better innovation and productivity. Thus, better decision-making skills for long term performance at the work-place.

OBJECTIVES:

- By end of this course, participants should be able:
- Understand the importance of Critical and Creative Thinking in making an Effective Managerial Decision;
 - Know how the brain functions in decision making and how to use this information in influencing and convincing others towards your way;
 - Apply the creative technique of "Thinking Within The Box" and "Thinking Out of The Box" in order to make a *better decision* and *solve problems* at their respective work place;
 - Expand their creativity skills in order to make sound decisions that lead to long term effective performance with better visibility at the work place.

0340428880



CONTINUOUS CONTRACTOR DEVELOPMENT PROGRAMME (CCD)

DURATION

1-day program

WHO SHOULD ATTEND

- i. This program is designed for executives from any functional areas who wish to *creatively* improve their on-the-job performance, decision making and problem-solving skills in order to increase their visibility in their present and future jobs.

TOPICS:

The Importance of Decision Making

- Decision making in the era of IR 4.0
- Information management pyramid of decision making

The Performance Formula = f (A S K M E)

- Paradigm shift requirement for better decision making
- The Performance Equation

The Importance of Thinking

- Thinking Pattern – How to read people?

The Brains of Decision Making – How to Influence Others' Decision?

- How the brain decides?
- Communicating and Selling Ideas / Overcoming obstacles

Creative and Critical Thinking

- Critical Thinking
- Creative Thinking
- Creativity and Innovation
- How to enhance one's creativity?
- The Big Picture of Decision Making

Thinking Within The Box vs Thinking Out of The Box

- Thinking Within The Box
- Thinking Out of The Box

The Six Steps to An Effective Decision Making

- Create a constructive environment
- Generate good alternatives
- Explore these alternatives
- Choose the best alternative.
- Check your decision
- Communicate your decision, and take action

**CONTINUOUS CONTRACTOR DEVELOPMENT
PROGRAMME (CCD)**

TENTATIVE PROGRAM

DAY 1	
TIME	TOPICS
09.00 am – 09.30 am	Ice Breaking, Team Division Exercise and Introduction
09.30 am – 10.30 pm	The Importance of Decision Making
1030 pm – 10.45 pm	Break
10.45 pm – 12.00 pm	The Performance Formula
12.00 pm– 13.00 pm	The Importance of Thinking The Brains of Decision Making
13.00 pm – 14.00 pm	Lunch Break
14.00 pm - 15.00 pm	Creative and Critical Thinking Thinking Within The Box vs Thinking Out of The Box
15.30 pm – 15.45 pm	Break
15.45 pm – 17.00 pm	The Six Steps Decision Making Approach Program Conclusion
	End of Program